



Santa Clara County Office of Education

Jon R. Gundry
County Superintendent of Schools

Informational Bulletin

For Santa Clara County Districts

District Business & Advisory Services
Kolvira Chheng: Director- DBAS: 408-453-6510

Bulletin: 16-005

Date: July 8, 2015

To: District Chief Business Officers
District Fiscal Directors

From: Jenina Salcedo, Senior District Business Advisor

Re: Collective Bargaining Disclosures

The purpose of this bulletin is to remind districts of collective bargaining disclosure requirements. Assembly Bill (AB) 1200 requires districts to publicly disclose the provisions of all collective bargaining agreements before entering into a written agreement. California Government Code (GC) Section 3547.5 requires that districts disclose the major provisions of all written agreements, including, but not limited to, the costs for the current and subsequent fiscal years. Pursuant to the Criteria and Standards - S8. Status of Labor Agreements, districts must provide county offices of education with a cost analysis and impact on the operating budget.

To assist in preparing the disclosure, our office has developed a **new collective bargaining agreement disclosure form**. A disclosure form in Microsoft Excel format is available under Documents & Forms here:

<http://www.sccoe.org/depts/bizserv/DBAS/Pages/docs.aspx>

Please include updated multi-year financial projections along with a copy of tentative agreement(s) for our review.